



Martha's Day School

VACATION & ILLNESS POLICY

Martha's Day School has specific policies regarding vacations, illnesses, absences, days off, and substitute caregiver arrangements.

Parents are required to describe on page 2 of the "Child Care Agreement" form with Martha's Day School their "Parent's Substitute Caregiver Arrangements": that they have in place for the times that Martha's Day School may not be able to provide care. Those times are scheduled vacation days for Martha Goetze, rare instances of Martha having an emergency or being too ill to provide care, or your child being too sick to be exposed to the other children at Martha's Day School. During these times you must have alternative plans for the care of your child, such as taking care of your child yourself, having a relative, spouse, other "sitter" available, arrangements with another child care provider, etc., or a combination of the above.

Parents continue to be responsible for full time monthly charges, regardless of emergencies, illnesses, absences, or vacations of either the care provider or the parent(s) or child.