



*Martha's Day School*

## **WAITING LIST SECURITY DEPOSIT POLICY**

When we have a parent who is seeking child care services more than a few days away, sometimes as long as several weeks, months or even six months or more, we will take a security deposit of approximately one month's tuition. We hold it for security with a written agreement that they are going to start on the date they say they are.

If that parent does not start care from their side at the indicated time for any reason the security deposit could depending on the circumstances be forfeited entirely. This is because during that waiting time we would be telling other prospective parents there is not a slot available for the time that is being secured.

If we decide from our side for some reason, such as we unexpectedly simply have no availability, that we cannot provide services for that family at that time, we would return the deposit if possible thirty days before their start date, so they may find other services.